Dated: 09th March, 2022

NOTICE

(Please read the complete documents carefully to avoid hardships later)

With reference to the Notification, Ref. No./Exam-VII (Conduct)/2021-22/06 dated 11.02.2022, Ref. No. Exam. VII/Conduct/2022/07 dated 14.02.2022, Ref. No. Exam VII. (Conduct)/648 dated 18.11.2021, Ref. No. Exams. VII(Conduct)/2021/645 dated 17.11.2021 regarding guidelines for Post Graduate Programme which shall be conducted by the respective Department. Duration of examination shall be 4 hours. Three hours have been given to the students for answering the questions and additional one hour for uploading/downloading activities.

In case of poor connectivity /any unforeseen technical glitches etc., the student is advised to submit his/her script beyond the specified time period with the documentary evidence. The maximum time limit for delayed submission is 60 minutes. However, all such cases will be examined by the Review Committee, and these answer sheets shall be evaluated based on the decision of the Review.

However, in order to mitigate the hardships faced by such students, it has been allowed that in such cases where the student find problem in uploading his answer sheet on Google classroom for Justifiable Reasons even after completion of 5 hours the answer script can be submitted through email to the Nodal Officers provided the following conditions are fulfilled.

1. Duration of each exam is 3+1 hr. But if students fail to upload during this period (3+1 hr) they can use an additional 60 min to upload the answer sheets to Google classroom. All such submissions will be reviewed by a committee to see the validity of the reasons of late submission (see the bottom of the page for more clarification).

2. It will be for the student to prove that he/she actually faced a problem in uploading his/her answer sheet on Google classroom for justifiable reasons. Screenshots of the failure in uploading the answer sheet is recorded by the students after making 4-5 attempts by way of taking screen shots of the screen and submitting the same along with the scripts and saving all such records.

3. If student fails to submit the scripts within this periods (3+1+1), they can submit scripts via email to the Nodal officers only after 3+1+1 hour duration and must attach the Google classroom submission failed snap shots (4-5 attempts) during the 3+1+1 hour duration (email should be submitted within 10 mins time after 3+1+1 time is over).

4. The answer sheet uploaded by such affected students on the email id of the Nodal Officer of the Department Centre should mention course name, paper code and roll number in subject line.

5. E-mails sent by the students prior to completion of 5 hours shall not be accepted and the same is required to be resent by the students after 5 hours along with 4-5 snap shots of failed submission at different times.

6. Answer Script submitted through email in such exceptional cases would entail delay in result declaration as happened during OBE - I unlike the answer script submitted through Google classroom.

7. For students belonging to the Divyaang (PwBD) Category, the duration of each examination shall be 6 hours (instead of 5 hours) and the same email of Nodal officers may be used for this purpose.

Detailed Timeline

9:00 – 9:30 am: time for downloading the paper followed by 3 hours for writing the paper.
12.30–1:00 pm: scan and upload the answer sheets question-wise.

a. In case one fails to upload the answer sheets between 12:30 pm and 1:00 pm, one should keep the screen shot of the failed attempt during this period and upload the answer sheets between 1:00 pm and 1.30 pm. If successful, upload the scanned copy of the first failed attempt.

b. In case one fails to upload the answer sheets between 1:00 pm and 1.30 pm, one should keep the screen shot of the failed attempt during this period as well and upload the answer sheets between 1:30 pm and 2:00 pm. If successful, upload the scanned copy of both the first and the second failed attempts.

c. In case one fails to upload the answer sheets between 1:30 pm and 2:00 pm, one should keep the screen shot of the failed attempt during this period as well and email the answer sheets to the nodal officer at pgobecomputerscience@gmail.com with the screenshots of all the three failed attempts. (email should be submitted within 10 mins time after the 3+1+1 hours of time is over i.e. by 2:10 pm).

The contact details of the Nodal Officers can be found at link http://cs.du.ac.in/exam/obe/march2022.

The students shall answer the questions on A4 Size papers/Register pages. Prepare a separate PDF file for each question. On the first page of each question, the student shall write the following details:

1. Date and time of examination
2. Examination Roll number
3. Name of the Programme
4. Semester
5. Unique Paper Code (UPC)
6. Title of the Paper
7. E-mail ID of the student
8. Mobile Number of the student
9. Total number of pages used in the question

On the top of each page, the student shall write page number and Examination Roll number.

Note: Students should not leave the Classroom without taking confirmation from the teacher that their answer scripts have been received.

Prof. Neelima Gupta
Head